



CENTRE for SUSTAINABILITY  
and EXCELLENCE



**Virtual Sustainability (CSR) Office**  
*Coaching for Improved Sustainability Performance*

***Take advantage of specialized coaching packages in affordable prices***



# Virtual Sustainability (CSR) Office

## *Coaching for Improved Sustainability Performance*

Whether you are a sustainability practitioner requiring support with third party assessment, looking to develop and align your global supply chain, or new to the field and in the beginning stages of implementation, CSE has solutions tailored to fit your needs.

CSE provides seamlessly integrated support through coaching with the following service packages:



**Package  
Basic**



**Package  
Intermediate**



**Package  
Advanced**

***Take advantage of specialized coaching packages in affordable prices***

# Virtual Sustainability / CSR Office (Package: Basic)

Package  
Basic



Fee: \$5,600 USD/ € 4,990 ( A or B )

## OPTION A

- Benchmark your organization against others in the same sector

## OPTION B

- Assess existing Sustainability (CSR) Strategy and provide guidance for improvements

***If you choose Basic Package you have 10% discount for each CSE training within the same year.***

# Virtual Sustainability / CSR Office (Package: Intermediate)

Package  
Intermediate



Duration: 3 months  
Fee: \$15,500 USD/ € 14,900 (C or D)

## Option C

- Sustainability Reporting Verification according to GRI guidelines

## Option D

- Coaching for improving the Sustainability Report content and Application Level (C through A+)

***If you choose Intermediate Package you have 20% discount for each CSE training within the same year***

# Virtual Sustainability / CSR Office (Package : Advanced )

**Package  
Advanced**



**Duration: 12 months**

**Fee: Customized package based on particular needs**

- **In house training or Webinar**
- **Stakeholder engagement**
- **RoS (Sustainability Scorecard)**
- **Coaching for the Sustainability Report**
- **Carbon footprint measurement and verification**
- **LCA footprint measurement and verification**
- **Supply Chain integration**



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# **Virtual Sustainability (CSR) Office Process Description & Deliverables**

# BASIC PACKAGE: OPTION A

## (Process Description & Deliverables)

Main Steps	Deliverables
<p><b>Step 1:</b> Complete a questionnaire with predefined criteria for benchmarking</p> <p><b>Step 2:</b> Submit the Questionnaire to CSE for review</p> <p><b>Step 3:</b> Coaching for improvement and support of the business case</p>	<p>Questionnaire</p> <p>Benchmark Report with:</p> <ul style="list-style-type: none"><li>• Your performance against others</li><li>• Strengths</li><li>• Areas for Improvements</li><li>• Suggestions</li></ul> <p>One meeting (phone discussion) for providing clarification and discuss further our suggestions.</p>

# BASIC PACKAGE: OPTION B

## (Process Description & Deliverables)

Main Steps	Deliverables
<p><b>Step 1:</b> Provide CSE with your Sustainability (CSR) Strategy</p> <p><b>Step 2:</b> We evaluate your existing Strategy against specific criteria and standards</p> <p><b>Step 3:</b> Coaching for improvement</p>	<p>We provide you the criteria of evaluation</p> <p>Brief Feedback Report containing:</p> <ul style="list-style-type: none"><li>• Your performance against criteria</li><li>• Gaps in your strategy / Areas for Improvement</li><li>• Evaluation of existing initiatives to help improve performance and reduce costs</li><li>• Key Suggestions</li></ul> <p>One meeting (phone discussion) for providing clarification and discussing additional suggestions</p>



# INTERMEDIATE PACKAGE: OPTION C

## (Process Description & Deliverables)

Main Steps	Deliverables
<p><b>Step 1:</b> Receive access to a detailed online questionnaire, based on the GRI guidelines (approx. 60 Questions)</p> <p><b>Step 2:</b> Provide feedback and documentation ('evidence') needed for verification</p> <p><b>Step 3:</b> Improve your Sustainability (CSR) performance</p>	<p>Online Questionnaire</p> <p>Clarification, insight, and advice from our team of experts to maximize your GRI Application Level</p> <p>Feedback Report containing:</p> <ul style="list-style-type: none"><li>• Key Strengths</li><li>• Areas for Improvement</li><li>• Estimation of your GRI Application Level (C through A+)</li></ul> <p>Verification Statement</p>

# INTERMIDATE PACKAGE: OPTION D

## (Process Description & Deliverables)

Main Steps	Deliverables
<b>Step 1:</b> Creation of the Sustainability Report list of Sections	Feedback for the appropriate report sections based on best practices
<b>Step 2 :</b> Sustainability Report content creation	Comprehensive Feedback on the first and final drafts of your sustainability report
<b>Step 3:</b> Communication of Sustainability Report	Suggestions on best ways to communicate and engage stakeholders with your Sustainability Report