



**WOKING  
DIAMOND  
HR FORUM**

We are delighted to invite you to the first Woking Diamond HR Forum – a new interactive forum for HR professionals focusing on HR and employment issues, legislative changes and other important topics suggested by its members.

The hot topic for our first event will be Shared Parental Leave, and will focus on some of the scenarios that you might encounter in your business following this new piece of legislation.

As well as discussions led by Sofia Syed, an employment solicitor at Munday's LLP, and Rachel Oliver from Clockwork Recruitment, we are fortunate to have Sarah-Jane Butler from Parental Choice as our guest speaker. Parental Choice supports employers and employees when returning to work after maternity or paternity leave.

**When:** Thursday 29<sup>th</sup> January 2015 at 8.30am

**Where:** **Holiday Inn**, Victoria Way, Woking, Surrey GU21 8EW

## **AGENDA**

8.30am – Registration & Coffee

9.00am – Introductions & Brief on membership of the Woking Diamond HR Forum

9.15am – Shared Parental Leave: Sofia Syed, Munday's LLP

<http://www.mundays.co.uk/people-3/sofia-syed/>

10.15am – Recruiting and Retaining Staff: Rachel Oliver, Clockwork Recruitment

<http://www.clockwork-recruitment.co.uk/about-us.html>

10.30am – Returning to work after maternity & paternity leave: Sarah-Jane Butler, Parental Choice

<http://www.parentalchoice.co.uk/>

10.45am – Questions and Close

*The Woking Diamond HR Forum has been formed through a partnership between **Clockwork Recruitment** and **Munday's LLP** and will host two interactive sessions a year aimed at HR professionals.*

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