

The International Institute of Business Analysis (IIBA[®]) Australia Chapter in Queensland offers an opportunity to work through the Business Analysis Body of Knowledge (BABOK[®] v2.0) in a collaborative environment to assist in personal development and also to pursue certification.

- Target Audience** The BABOK study group may be suitable for you if you:
- Are planning to pursue certification (CCBA[®], CBAP[®]); and / or
 - Would like to work collaboratively with others to develop your understanding of the BABOK.

- Study Group Purpose**
- To provide a structured and shared experience to learn the content of the BABOK:
 - Knowledge Areas;
 - Techniques; and
 - Underlying Competencies.
 - To identify practices that may enhance your own Business Analysis performance.
 - To share experiences and challenges to achieve greater understanding of how achieve success as a Business Analyst.

- Learning Objectives**
- Participants will achieve a demonstrated understanding of the BABOK content and know how to use the BABOK for reference.
 - Participants will gain an awareness of the IIBA certification application process and examination.
 - Participants will gain an understanding of the IIBA Business Analysis Competency Model v3.0 and how to perform a self assessment

Session Agenda

In general each session will follow:

<i>Item</i>	<i>Responsible</i>	<i>Time</i>
Participant attendance recorded	Study Group Facilitator	5
Recap previous session	Study Group Facilitator	5
Topic presentation	Assigned Team	35
<break>		5
Related techniques facilitated discussion	Assigned Team	35
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Topic quiz	Study Group Facilitator	20
Topic quiz review & discussion	Study Group Facilitator	10
Total		120

Participant Pre-requisites

- Participants must:
- Participants must be both a member of the IIBA and an Australian Chapter Member
 - Sign up to a copyright agreement which prohibits sharing the material from the study group with anyone outside of the study group they attend.

Participant Commitment

- Participants are expected to:
- Prepare for each session by pre-reading the topic and related techniques.
 - Contribute to the discussion forum hosted on the study group community.

Teams will be allocated with one or two members and assigned to:

- prepare and present one session topic
- facilitate the discussion of the related techniques
- make content, including presentations, available to all other study group participants.
- Prepare one question for session 3 - 9 recap.



Credits

Participants can earn up to 22 IIBA professional development points (PDU)

To be eligible for credits participants will need to:

- Attend all 11 sessions. Attendance is recorded at the beginning of the session only, as per IIBA® credit rules.
- Participate in topic tests. Scores will be recorded by the Study Group Coordinator.
- Pass the practice exam. Scores will be recorded by the Study Group Coordinator.

Certificate

To recognise participants who have successfully completed the study group they will be awarded an “IIBA Australia BABOK Study Group Certificate of Achievement”

Further Information

For further information please contact the “Certification and Education” team at QLD_StudyGroup@australia.iiba.org

<i>Session Topic</i>	<i>Topic Presentation</i>	<i>BABOK® Techniques Discussion</i>	<i>Responsible</i>	<i>Date</i>
1 Introduction	<ul style="list-style-type: none"> ◆ Study Group ◆ IIBA® Certification ◆ <i>BABOK® Chapter 1</i> 		Study Group Facilitator	7-May-14
2 Underlying Competency & Competency Self Assessment	<ul style="list-style-type: none"> ◆ <i>BABOK® Chapter 8</i> ◆ Competency Model ◆ Competency Self Assessment 		Study Group Facilitator	14-May-14
3 Enterprise Analysis	<i>BABOK® Chapter 5</i>	<ul style="list-style-type: none"> ◆ Feasibility Analysis ◆ Problem or Vision Statement 9.10 Estimation 9.12 Functional Decomposition 9.32 SWOT Analysis 9.34 Vendor Assessment 	Session 3 Team	21-May-14
4 Elicitation	<i>BABOK® Chapter 3</i>	<ul style="list-style-type: none"> 9.9 Document Analysis 9.11 Focus Groups 9.13 Interface Analysis 9.18 Observation 9.23 Requirements Workshops 9.31 Survey/Questionnaire 	Session 4 Team	28-May-14
5 Requirements Analysis (part 1)	<i>BABOK® Chapter 6</i> 6.1 Prioritise Requirements 6.2 Organise Requirements 6.3 Specify & Model Requirements	<ul style="list-style-type: none"> ◆ MoSCoW Analysis ◆ Timeboxing/Budgeting ◆ Voting 9.7 Data Modelling 9.21 Process Modelling 9.26 Scenarios & Use Cases 9.28 Sequence Diagrams 	Session 5 Team	4-Jun-14
6 Requirements Analysis (part 2)	<i>BABOK® Chapter 6</i> 6.4 Define Assumptions & Constraints 6.5 Verify Requirements 6.6 Validate Requirement	<ul style="list-style-type: none"> ◆ Checklists 9.17 Non Functional Requirements Analysis 9.20 Problem Tracking 9.22 Prototyping 9.29 State Diagrams 9.30 Structured Walkthrough 	Session 6 Team	11-Jun-14
7 Requirements Management & Communication	<i>BABOK® Chapter 4</i>	<ul style="list-style-type: none"> ◆ Baselining ◆ Coverage Matrix ◆ Requirements Documentation ◆ Requirements Vendor Selection ◆ Signoff 9.2 Benchmarking 	Session 7 Team	18-Jun-14
8 Solution Assessment & Validation	<i>BABOK® Chapter 7</i>	<ul style="list-style-type: none"> ◆ Force Field Analysis 9.1 Acceptance & Evaluation Criteria Definition 9.4 Business Rules Analysis 9.8 Decision Analysis 9.19 Organisational Modelling 	Session 8 Team	25-Jun-14
9 Business Analysis Planning & Monitoring (part 1)	<i>BABOK® Chapter 2</i> 2.1 Plan Business Analysis Approach 2.2 Conduct Stakeholder Analysis 2.3 Plan Business Analysis Activities	<ul style="list-style-type: none"> ◆ RACI Matrix ◆ Stakeholder Map 9.14 Interview 9.24 Risk Analysis 9.27 Scope Modelling 9.33 User Stories 	Session 9 Team	16-Jul-14
10 Business Analysis Planning & Monitoring (part 2)	<i>BABOK® Chapter 2</i> 2.4 Plan Business Analysis Communication 2.5 Plan Requirements Management Process 2.6 Manage Business Analysis Performance	<ul style="list-style-type: none"> ◆ Variance Analysis 9.5 Data Dictionary & Glossary 9.6 Data Flow Diagrams 9.15 Lessons Learnt Process 9.16 Metrics & Key Performance Indicators 9.25 Root Cause Analysis 	Session 10 Team	23-Jul-14
11 Practice Exam, Competency Self Assessment revisited and Certificate Presentation			Study Group Facilitator	30-Jul-14