

PCS and Allegro - Training Agenda

OBJECTIVE

The objective of this 1-Day PCS and Allegro training class is to provide baseline skills needed to successfully collect, analyze, and report on compliance data. We encourage users to submit questions ahead of time (Send To: Jim.OConnor@aiworldwide.com) to ensure we cover pertinent content and focus on the needs of the class.

WHAT TO BRING

- Laptop with PCS software installed
 - Company database installed (*demo database available, if needed*)
- Allegro Field Data PC
 - A/C charger to keep it up and running
 - USB dock or USB cable for connection to laptop

TRAINING SESSIONS

Session 1 – Viewing and Selecting Assets

- System Hierarchy and Company Name
- Hierarchy and Asset Selection
 - Add an Asset in the Hierarchy
 - Rename a Level in the Hierarchy
 - Move a Level in the Hierarchy

Session 2 – Creating Facilities

- Modify the Grid View – Edit a Layout Theme
- Modify the Grid View – Apply a Filter
- Add a New Facility
- Add a New Information Record
- Add a New Inspection Record
- How to Add a New Maintenance Record

Session 3 – Working with Routes

- Create a new route
- Edit facilities included in the route

Session 4 – Using PCS to Setup Survey on the Allegro

- Set Up Customize Prompts
 - Using Pages within Prompts
- Send a Facility Survey
- Receiving a Facility Survey
- Delete a Survey on the Allegro

Session 5 – Reporting

- Reports / Graphs
- CPDM Reports
- CPDM Survey Report
- CPDM Data Collection Report
- PCS Axis Reports
- PCS Axis Schedule Report
- PCS Axis Delinquency Report
- PCS Axis Inspections Graph
- Facility Type Reports
- Facility Type Information Report
- Facility Type Inspections Report
- Facility Type Maintenance Report
- Facility Type Exceptions Report

Session 6 – Bridge Import/Export of Data

- Configuring Bridge for Data Files
- Bridging RMU Data
- Mapping Data Fields

Questions & Answers

ADDITIONAL RESOURCES

TECH SUPPORT BY E-MAIL (FOR ALL AI PRODUCTS): techservices@aiworldwide.com

TECH SUPPORT BY PHONE: 1-800-229-3404