

Funding for development conference

Terms and conditions

1. Bookings and payment

1.1 You will receive an automated confirmation of your booking once you have made the payment from Eventbrite. If you do not receive this email, contact conference@bond.org.uk.

1.2 We will send you joining instructions with directions at least one week before the event (unless we receive your booking later than that).

1.3 If you make any mistakes when entering your data, these are your responsibility and Bond will not be held responsible for any inconvenience caused by the supplying of incorrect personal information.

1.4 We reserve the right to cancel your booking if you select a fee that you are not eligible for. In this instance we will contact you to ask you to re-book your place and advise you on the correct fee. Your booking will only be confirmed once this has been done.

1.5 To be eligible for the discounted member rate, your organisation must be a member of Bond during the event, as well as the time of booking. You will be charged the relevant non-member rate if your organisation cancels membership prior to the event. [Become a Bond member](#).

1.6 To qualify for the early bird discount, your place must be purchased by the deadline as stated on the event webpage.

1.7 To qualify for the multiple bookings discount, you must book all places at the same time.

1.8 We ask all customers to pay for events in advance by card online. This helps us keep the cost of the event down. If you encounter any issues when making payment, email conference@bond.org.uk.

1.9 If you select the wrong ticket type (e.g. small member but you are not a Bond member), we will cross-check your membership status and change the ticket type accordingly. You will then be responsible for settling the difference before the event as your booking status will be “pending” until the outstanding amount has been received.

2. Bookings from outside the European Union (EU)

If you live outside the EU and want to attend one of our events in London you may need to apply for a visitor visa. We strongly advise you to look at the UK visa authority website to answer any questions you have about entry to the UK as we are not able to offer any support for visa applications. You will need to submit supporting evidence with your booking to demonstrate that you have the right to enter the UK and pay the full event fee before the booking can be confirmed.

3. If we have to cancel an event

Occasionally we may have to cancel or postpone an event. Except in an emergency, we always give you at least 2 weeks' notice. If this happens we will refund your event fee or transfer your booking to another date, depending on your preference. We are sorry we are not able to refund travel or accommodation expenses.

4. If you have to cancel your place

4.1 All cancellations must be made in writing by contacting conference@bond.org.uk.

4.2 If you cancel before 23:59 Sunday 26 August 2018, you will receive a full refund.

4.3 If you cancel between Monday 27 August 2018 and 23:59 on Sunday 23 September 2018, you will receive a 50% refund of your ticket price.

4.4 If you cancel after Monday 24 September 2018, you will not be eligible for a refund.

4.5 If you cannot attend the event, you may arrange for someone else from your organisation to take your place at no additional cost, but you must inform us of any changes by emailing conference@bond.org.uk.

4.6 You will be unable to share your pass with a colleague due to health and safety and security reasons.

Up to 6 weeks before event (before 26 August)	2–6 weeks before event (27 August – 23 September)	Less than 2 weeks before event (after 24 September)
Full refund	50% refund	No refund

5. How we will use the information you provide to us

5.1 We will use the personal information you provide to us:

5.1.1 to give your details to the speaker at the event;

5.1.2 to process your payment for the event; and

5.1.3 if you agreed to this during the order process, to give you information about similar services that we provide, but you may stop receiving this at any time by contacting us.

6. We may transfer this agreement to someone else

We may transfer our rights and obligations under these terms to another organisation. We will always tell you in writing (which can include email) if this happens and we will ensure that the transfer will not affect your rights under the contract.

7. Transferring your place

If you would like to transfer your place at the event (and your rights and obligations under these terms to another person) you must inform us of this and we must agree in writing before such a transfer can take place.

8. Changes to programme

In special circumstances, we reserve the right to make changes to speakers or facilitators as necessary.

9. Jurisdiction

These terms are governed by English and Welsh law and you can bring legal proceedings in respect of the products in the English and Welsh courts. We both agree to the exclusive jurisdiction of the courts of England and Wales.

10. Photography on site

There may be an official photographer on site. The photographs may be used by Bond on our website, social media and in promotional materials. Please let the photographer or a member of staff know if you do not wish to be photographed.