



## Management Committee Report to 27 September 2017 AGM Brief Update on 2016-17 Annual Plan

### Our Vision for ENM and our Region’s Environmental Sector (2016-26):

If ENM does everything right as an organisation, “We will have an inspired, connected community creating a healthy living environment in the Manawatū”

#### By 2026:

- Everyone in the catchment will know about ENM;
- Half the population in the catchment will be involved with or connected to an ENM; member group (supporters, sponsors, donors, volunteers, active members);
- The Manawatū Region will be a showcase for what grassroots action can achieve;
- An eco-designed Environment Centre and an electronic volunteer transport vehicle will serve as a direct interface with the public, and as a base for outreach to advise individuals and businesses;
- All councils will engage ENM in pre-consultations;
- ENM’s funding base will be broadly diversified, so that we are not solely reliant on our PNCC contract and Lotteries grant as our major funding sources;
- ENM will be connected beyond the region

### Our 3-year Vision (2016 – 2019) – Year 2:

Strategies <sup>1</sup>	Activities 2016-17	Plan 2017-18
Continue with core activities including, for example: <ul style="list-style-type: none"> <li>• Using varied media to promote ENM, member groups, and environmental action;</li> </ul>	This was ongoing in all the usual ways—weekly <i>Tribune</i> and <i>Feilding Herald</i> articles, monthly ENM Update, Facebook, and Events Calendar regularly updated; Funding spreadsheet regularly updated and available, etc. <ul style="list-style-type: none"> <li>• Esplanade Day stall on “Children and Environment” attracted an estimated 500 people.</li> </ul>	Ongoing  We will endeavour to increase our media presence over the next 12 months.

<sup>1</sup> This table lists the same strategies as our 2016-17 annual plan as presented at our 2016 AGM, except it combines similar strategies within one row (e.g. the bulleted list in the first table row) and abbreviates the description of each strategy. It also skips strategies that our annual plan had noted had already been completed (new brochure) or de-prioritised (meeting one-on-one with member group representatives in those cases where this was not already complete).

<ul style="list-style-type: none"> <li>• Serving as a point of public contact;</li> <li>• Developing volunteer recruitment strategies; and</li> <li>• Providing information resources to our members.</li> </ul>	<ul style="list-style-type: none"> <li>• Formalised relationships with Massey allowed us to promote member group activities. MUSA (Massey University Students' Association) has become an ENM member group. We have run a number of outreach stalls on Massey's Turitea campus. There is an increase in volunteer interest.</li> <li>• Subscriptions to ENM's Update newsletter have increased to 780 (note - the newsletter is forwarded to many more). Likes on Facebook have increased to 648.</li> </ul>	
<p>Further support the development of the Biodiversity Cluster</p>	<p><u>Regular monthly meetings</u> of the cluster have continued with funding support from PNCET. Cluster members developed a Manawatū River Catchment Source-to-Sea vision, mission and objectives.</p> <p>A working group was formed to develop an agreed action plan. Horizons provided funding for consultant Fiona Gordon to assist with drafting the documents and facilitation. Two workshops were held with the working group. Following the workshops, two high level documents and a detailed action plan were drafted and taken back to the full cluster for feedback and endorsement on 6 September. The latest versions of the two high level documents accompany this report and draft Agenda for the AGM. The draft action plan, the detailed document, will be made available in electronic form prior to the AGM.</p> <p>At the September cluster meeting, member groups present voted in favour to continue with the action planning and stakeholder engagement process and to ask ENM to act as the interim legal entity for the cluster.</p> <p><u>Funding applications</u> were submitted to the Fonterra Grassroots Fund and PNCET to design and print documents 1 and 2.</p>	<p>Continue the support for the Biodiversity Cluster:</p> <ul style="list-style-type: none"> <li>- convene monthly meetings and enable the progressing of actions in line with the action plan</li> <li>- act as the interim legal entity for the cluster until such a time that a suitable long-term governance structure has been agreed.</li> <li>- apply for funding on behalf of the cluster as agreed by its cluster members</li> <li>- continue with GIS mapping initiative</li> <li>- develop a position statement on biodiversity.</li> </ul> <p>Also: collaborate with Landcare Trust to offer a citizen science water monitoring trip to Pukaha Mount Bruce in October 2018 as part of PNCET's Envirofest.</p>

	<p>ENM also submitted an application to MfE's Community Environment Fund on behalf of the Biodiversity Cluster. Its focus is on wetland development/restoration.</p> <p><u>The GIS mapping project</u> made some progress:</p> <ul style="list-style-type: none"> <li>- necessary hardware and ArcGIS software in place (more details below)</li> <li>- three additional volunteers experienced in the GIS space ready to help with training, setting up structures, etc.</li> <li>- thanks to Horizons the first map showing a range of existing and new project initiatives has been delivered.</li> </ul> <p>Other highlights include:</p> <ul style="list-style-type: none"> <li>● Coordination of December Envirotour to Foxton and Manawatū Estuary.</li> <li>● Submission of Expression of Interest to DIA's Community-led Development Programme (unfortunately, at this stage unsuccessful)</li> </ul>	
<p>Work with community food initiatives</p> <p>&amp;</p> <p>Develop representative position statements (planned only in the food area for this year)</p>	<p>Highlights:</p> <ul style="list-style-type: none"> <li>● Following consultation with member groups, a network-wide vision statement was adopted and publicised. A discussion document is also available.</li> <li>● The cross-sector Manawatū Food Action Network has employed a short-term coordinator, through funding applied for by VRC, with support from PNCC. Jennifer Clure, the coordinator has collected data from all the community groups involved with food production, waste, and distribution and has worked with a volunteer to create a website directory and map of these groups.</li> <li>● Some initial planning/ideas creation work has been done</li> </ul>	<p>Continue active engagement, resources permitting.</p> <p>Allocate a management committee member to support the initiative.</p> <p>Apply for more funding to increase capacity in this area.</p> <p>Run a special event to update ENM groups on progress and agree on ongoing involvement.</p> <p>Explore opportunities to make existing services available to the Food Action Network, e.g.</p>

	<p>around the possible creation of a public education food production garden. Any project will be dependent on the interest of other groups in the network, and the securing of funding.</p>	<p>Newsletter, Event Calendar, website link.</p>
<p>Relationships with councils and iwi authorities</p>	<p>Submissions to the following:</p> <ul style="list-style-type: none"> <li>● DOC Conservation Management Strategy</li> <li>● Horizons RC annual plan</li> <li>● Palmerston North City Council annual plan</li> <li>● Horowhenua District Council annual plan</li> <li>● MfE freshwater strategy</li> </ul> <p>Also:</p> <ul style="list-style-type: none"> <li>● Promoted other PNCC consultations For example the Waitoetoe Park Community Engagement process the He Ara Kotahi Shared pathway bridge resource consent application</li> <li>● Deputation to PNCC Community Development Committee</li> <li>● Six monthly reviews of PNCC fee for service contract. As part of the process ENM asked PNCC to rate ENM's performance – across all services ENM meets or exceeds expectations</li> <li>● In developing food vision statement, consultation with iwi and hapū groups in ENM network was over and beyond normal member group consultation.</li> <li>● Participated in the Te Apiti Manawatū Gorge Biodiversity Project, and Manawatū River Leader's Accord meetings. Contributed to Green Corridors Palmerston North project .</li> </ul>	<p>Ongoing</p> <p>Now that the Biodiversity Cluster has formulated its vision and mission, more engagement with iwi/hapu and other stakeholders will take place.</p> <p>A Treaty Settlement workshop with Rangitane o Manawatu has been tentatively planned for 2018.</p>
<p>Optimise IT</p>	<p>Highlights:</p>	<p>Implement Infodile and potentially move from</p>

	<ul style="list-style-type: none"> <li>● Two new computers and a laptop have been donated by MBIE for biodiversity GIS mapping project. Many thanks to David Currin for support in securing these machines, setting them up and donating Monitors, keyboards and Mice for them.</li> <li>● 5 licences for ARC GIS software have been donated by ESRI for the use of the biodiversity cluster for mapping.</li> <li>● Richard Ram has volunteered a significant amount of time to researching the best software solutions for ENM’s Community Relationship Management system. ENM will implement the Infoodle database and funding has been approved from the Lion Foundation for the costs of implementation and the first year of subscription.</li> <li>● Staff have improved office efficiencies by ensuring all staff are using shared drives and by implementing and utilising Slack - a team communication tool.</li> <li>● ENM created a google analytics account to gather data on the use of enm.org.nz</li> </ul>	<p>MYOB to XERO for accounting services</p> <p>Investigate the need/desire of member groups to obtain back office services from ENM.</p> <p>Such services could include:</p> <ul style="list-style-type: none"> <li>- contact/volunteer database management for individual member groups</li> <li>- accounting services</li> <li>- management of funds</li> </ul>
<p>Take steps towards the development of a visible environment centre</p>	<p>Due to a funding shortfall, discussions were put on hold for 2016-17</p>	<p>We will start developing some ideas/concepts over the next year. In the short term we are planning to find some public space to engage with the wider public - offering drop in sessions run by volunteers.</p>

**New member groups:**

- Waitoetoe Reserve Community
- Massey University Student’s Association (MUSA)
- Timona Park Orchard Trust (T-POT)

- Te Roopu Oranga o Highbury
- Centre for Environmental Justice

**Organisational changes:**

- In March, Helen Lehndorf resigned from the Management Committee.
- In April, Sharon Stevens resigned from her staff role as Project Coordinator/Eco-food Initiatives Coordinator.
- Kirsty Barendze was brought in on a contract to allow ENM to review current portfolios and think about requirements going forward. In June, a review of staff roles was undertaken.
- In July, Karen Tutt joined ENM staff in a new role: Communication, Funding and Compliance Coordinator.
- In August, Jenny Edwards and François Vallée were co-opted onto the Management Committee.