



**PHI BETA SIGMA FRATERNITY, INC.**  
**2019 LONE STAR STATE CONFERENCE**  
**FEBRUARY 8 - 9**  
**UNIVERSITY OF HOUSTON - DOWNTOWN**



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Cover design and concept by Brother Ronson Smith / [msn.designs@gmail.com](mailto:msn.designs@gmail.com)

## Brothers of Texas,



Considering that Houston is our state's largest city, the 4<sup>th</sup> largest in the nation, with nicknames like The Energy Capital of the World, Space City, and H-Town, we are glad that it will also be known as host city for the 2019 Lone Star State Conference of Phi Beta Sigma Fraternity, Inc. The Houston metropolitan area is home to five alumni chapters and three collegiate chapters, so the presence of our *Culture for Service* is strong.

**This registration packet has an update for the meeting location.** The location has changed to **The University of Houston – Downtown**, adding Xi Kappa chapter as a host. The dates will be **February 8 – 9** and along with Xi Kappa, Alpha Beta Sigma chapter remains as the alumni host. Each paid conference registration includes skill building workshops, a luncheon and can qualify for the Early Bird Registration Gift.

**Register before Early Bird expires 12/17/18 to receive the gift.** Registration can be completed through mail or at [www.eventbrite.com](http://www.eventbrite.com) by searching event name **2019 Phi Beta Sigma – Lone Star State Conference** or click <https://2019-texas-sigmas.eventbrite.com> .

On behalf of your State Executive Board, the conference planning team, and our host chapters, we look forward to seeing you in Houston!

Sincerely,  
*Bro. Ramsey Cooper*

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### 2018 – 2020 STATE OFFICERS AND APPOINTED ROLES

**State Director** – Ramsey Cooper  
**Secretary** – Aaron Vallot  
**Education Director** – Bertran Bilton  
**Bigger & Better Business Director** – Eric D. Hill  
**Immediate Past State Director** – Edmond Cordova  
**Publicity** – Russell Tennyson  
**Technology** – Eric Cooper

**Associate State Director** – Doralo Fuller  
**Treasurer** – Bresean Cockrell  
**Social Action Director** – Rob Guy  
**Collegiate Affairs Director** – Karl Hearne  
**Sigma Beta Club** – Frederic Berry  
**Historian** – Juston Barnett  
**Chaplain** – Terry Newby

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**2019 Conference Coordinator** – Melvin Kaufman  
**Host Chapter Coordinator** – Marcus Marshall

**Alpha Beta Sigma President** – Harold Hunt  
**Xi Kappa President** – Kristopher Cade



# 2019 LONE STAR STATE CONFERENCE

## HOTEL INFORMATION

### Holiday Inn Express & Suites

#### Downtown Convention Center

1810 Bell Ave, Houston, TX 77003

1.7 Miles from University of Houston – Downtown

**Special Rate: \$119.00** (+ tax & incidentals)

Check-in Feb 8. Check-out Feb 9.

The same rate applies for optional "Shoulder Dates" Feb 7 and/or Feb 9.

Register at

<https://tinyurl.com/Phi-Beta-Sigma-HIE>

or call (713)652-9400, block code **PHI**

Includes complementary hot breakfast, Wi-Fi, fitness center, indoor pool, & **FREE PARKING DOWNTOWN HOUSTON.**

For the special rate, all reservations must be made no later than **JAN 11, 2019** or while space is available.



### ATTRACTIONS, IF EXTENDING HOTEL STAY TO SUNDAY MORNING:

**HOU Rockets vs OKC Thunder** – Toyota Center – Sat. 2/09, 7:30PM (one block from hotel)

**House of Blues Houston** – 1204 Caroline St., Houston (0.07 miles from hotel)

**The Breakfast Klub** – 3711 Travis St., Houston (2.1 miles from hotel)



| \_\_\_\_\_ 1 ¼ " \_\_\_\_\_ |

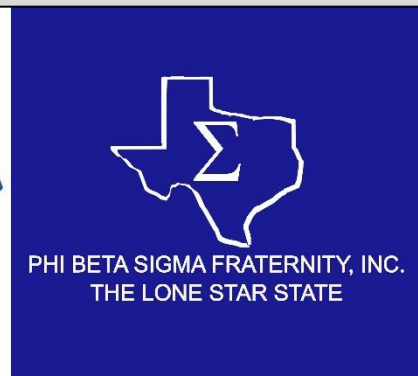
### EARLY BIRD REGISTRATION GIFT

- ★ Receive a free **The Lone Star State** custom lapel pin. A retail value of \$20 (option to purchase if deadline missed).
- ★ To qualify, register and pay online by midnight **12/17/2018**.
- ★ Or, if registering by mail, the paper registration form must be complete and received with full registration cost postmarked by **12/17/2018** (must confirm receipt w/ coordinator).

**This will be a nice addition to your Sigma pin collection and a great way to represent The Lone Star State at any function.**

### OPTIONAL PURCHASE

Buy the commemorative 2019 State Conference Polo when you register for the conference through Eventbrite. The cost is \$35 and it is an option at checkout.



# OPTIONAL PAPER REGISTRATION FORM

ONLY use this form for [Mailed Registration](#). For [Online Registration](#), complete the Eventbrite form instead.

PHI BETA SIGMA FRATERNITY, INC.  
2019 LONE STAR STATE CONFERENCE  
FEBRUARY 8 – 9, 2019  
University of Houston – Downtown

**PLEASE PRINT CLEARLY or TYPE:**

Name: \_\_\_\_\_ Member#: \_\_\_\_\_

Address: \_\_\_\_\_  
City / State / Zip

Primary Phone#: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Chapter Name: \_\_\_\_\_

Emergency Contact Name and Number: \_\_\_\_\_

Special Meal Requirements or Food Allergies: \_\_\_\_\_

**Please check all that apply**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Collegiate Member   | <input type="checkbox"/> Alumni Member           | <input type="checkbox"/> Life Member           |
| <input type="checkbox"/> Chapter President   | <input type="checkbox"/> Chapter Delegate        | <input type="checkbox"/> Collegiate Advisor    |
| <input type="checkbox"/> TX State Officer    | <input type="checkbox"/> GC Regional Officer     | <input type="checkbox"/> International Officer |
| <input type="checkbox"/> DSC – International | <input type="checkbox"/> DSC – Gulf Coast Region | <input type="checkbox"/> First Time Attendee   |

**Committee Opportunities**

**Please indicate your request to participate in any of the following committees:**

- |                                      |                                      |  |                                    |
|--------------------------------------|--------------------------------------|--|------------------------------------|
| <input type="checkbox"/> Budget      | <input type="checkbox"/> Credentials | <input type="checkbox"/> Law & Revisions | <input type="checkbox"/> Logistics |
| <input type="checkbox"/> Scholarship | <input type="checkbox"/> Awards      | <input type="checkbox"/> Time & Place    |                                    |

**Registration Fees**

**Early-Bird Registration, [qualifies for early registration gift](#) (expires December 17, 2018)**

**Collegiate: \$40.00 – Alumni \$50.00**

**Regular Registration** (December 18 – January 18, 2019) Same price without gift

**Late Registration** (January 19 – January 29) Collegiate: **\$50.00 – Alumni: \$60.00**

**NO ON-SITE REGISTRATION**

- **REGISTRATION METHODS** - We strongly recommend [Online Registration](#). To do so go to: <https://2019-texas-sigmastexas.eventbrite.com> (payment method: credit/debit card).
- If you prefer [Mailed Registration](#), send registration form along with check or money order to Bro. Melvin Kaufman (attn.: 2019 Lone Star State Conference) **Post Office Box 37331 Houston, TX 77237**. Make checks or money-orders payable to Phi Beta Sigma. For **Early-Bird credit**, the registration form (either completed online or hard copy) and payment must be postmarked by **Dec 17, 2018**.

**CANCELLATION POLICY:** Requests for refunds must be made known in writing no later than **Jan 30, 2019**. Send cancellation requests by the cutoff date via email with subject line *CANCELLATION* to Bro. Bresean Cockrell at [state.treasurer@pbstexas1914.org](mailto:state.treasurer@pbstexas1914.org) and Cc: Bro. Melvin Kaufman at [conference.chair@pbstexas1914.org](mailto:conference.chair@pbstexas1914.org)

**DO NOT WRITE IN THIS SECTION**

Date received \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Eventbrite | Cash | Money Order | Check # \_\_\_\_\_

# AGENDA OVERVIEW

PHI BETA SIGMA FRATERNITY, INC.  
 2019 LONE STAR STATE CONFERENCE  
**UNIVERSITY OF HOUSTON – DOWNTOWN**  
 HOUSTON, TEXAS  
 Host Chapters: XI KAPPA and ALPHA BETA SIGMA

## FRIDAY, FEBRUARY 8, 2019

**5:00PM – 8:00PM**  
**CONFERENCE CHECK-IN**  
 Holiday Inn Express  
 1810 Bell Ave Houston, TX

**7:00PM – 10:00PM**  
**HOSPITALITY**  
 ABΣ Frat House  
 3247 Elgin St. Houston, TX

**8:00PM – 12:00AM**  
**SIGMA NIGHT OUT**  
 at THE ADDRESS  
 3333 Raleigh St. Houston, TX

## SATURDAY, FEBRUARY 9, 2019

### UNIVERSITY OF HOUSTON – DOWNTOWN

Campus address **ONE N. MAIN ST. HOUSTON, TX 77002**

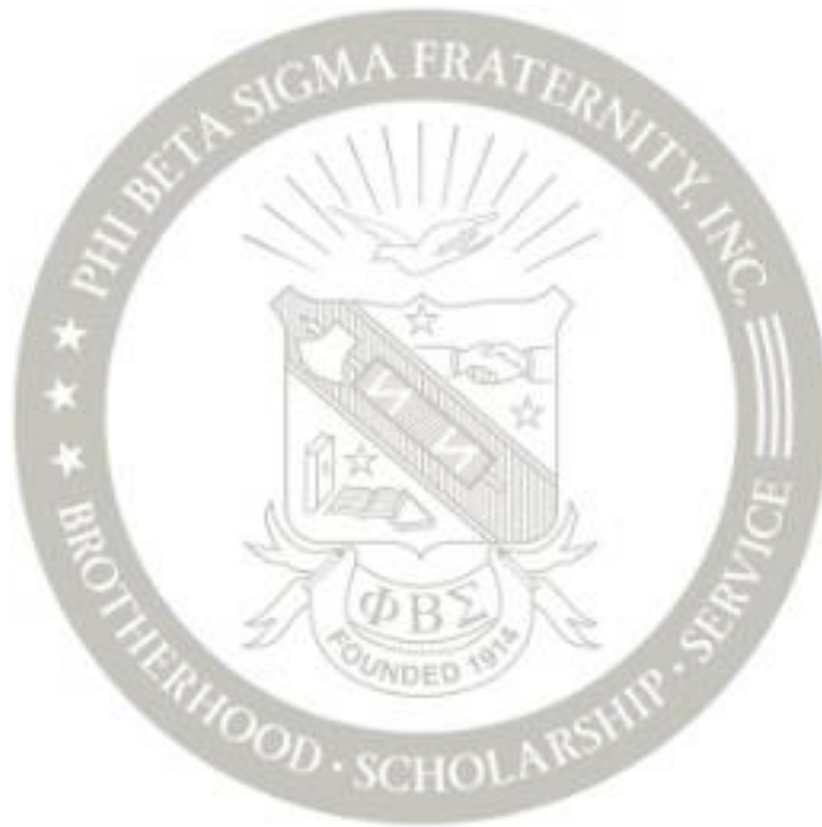
**7:30AM**  
**CONFERENCE CHECK-IN (closes at 10:30am)**

**8:00AM – 8:15AM**  
**CREDENTIALS AND DELEGATE SEATING**

<b>8:30AM – 10:30AM</b> <b>FIRST GENERAL SESSION</b> Presiding Officer: Bro. Ramsey Cooper State Director	<b>2:45PM – 5:30PM</b> <b>SECOND GENERAL SESSION</b> Presiding Officer: Bro. Doralo Fuller Associate State Director
Invocation	Committee and Special Reports
Greetings	Awards
Approval of 2019 Lone Star State Conference	Regional Director Remarks Bro. Edwin Miles, Gulf Coast Regional Director
Minutes of the 2018 State Conference	2019 Gulf Coast Regional Conf Preview
State Treasurer Report	GCR & International Candidates Forum
State Officers Reports	Closing Remarks
<b>10:45AM–11:45AM BREAKOUT SESSION I</b>	Fraternity Hymn / Benediction
<b>11:45AM–12:45PM BREAKOUT SESSION II</b>	<b>STATE CONFERENCE 2019</b>
<b>1:00PM–2:30PM LUNCHEON</b>	<b>GROUP PHOTO</b>

**\*\*\*Agenda is subject to change\*\*\***

# **AWARD AND SCHOLARSHIP FORMS**



**Awards Form 8**

**Awards Reference Guide 9 – 10**

**Herbert L. Stevens Trailblazer Award Description 11**

**Hon. Dr. Frank Hawkins Educational Scholarship 12**

**Hon. Paul Griffin Leadership Scholarship 13**

# AWARDS FORM

PHI BETA SIGMA FRATERNITY, INC.  
2019 LONE STAR STATE CONFERENCE  
February 8 – 9, 2019  
University of Houston – Downtown

**PLEASE PRINT CLEARLY or TYPE A SEPARATE FORM FOR EACH ENTRY  
(INCOMPLETE FORMS WILL NOT BE PROCESSED)**

Prepared by \_\_\_\_\_ Phone# \_\_\_\_\_

Chapter Name \_\_\_\_\_ Chapter President \_\_\_\_\_

Chapter Address: \_\_\_\_\_  
City / State / Zip

Chapter Email Address: \_\_\_\_\_

Chapter Website: \_\_\_\_\_

Chapter Advisor (Collegiate only): \_\_\_\_\_  
Name Phone#

**Please select from the following Chapter Award categories to indicate participation:**

- |  |   |
|--|---|
| <input type="checkbox"/> Best Bigger Better Business Program | <input type="checkbox"/> Best Education Program       |
| <input type="checkbox"/> Best Social Action Program          | <input type="checkbox"/> Best Sigma Beta Club Program |
| <input type="checkbox"/> Best Chapter Event                  | <input type="checkbox"/> Chapter of the Year          |

*Read the Awards Information Guide (pages 9 – 11) for details.*

Read the Awards Information Guide for requirements then indicate your nomination below for any of the listed **Individual Awards** by checking the appropriate box. Submit only one nomination per form along with all supporting documents by the cutoff date to be considered.

Write the name of the member you are nominating on the below line:

- |  |   |
|--|---|
| <input type="checkbox"/> Advisor of the Year | <input type="checkbox"/> Collegiate of the Year         |
| <input type="checkbox"/> Texan of the Year   | <input type="checkbox"/> H.L. Stevens Trailblazer Award |

**★★THE CUTOFF FOR AWARD SUBMISSION IS JANUARY 29, 2019★★**

Most entries must be submitted by email with this form and attachments using subject line **PBS TEXAS AWARDS** to the Awards Committee Chair, at [awards@pbstexas1914.org](mailto:awards@pbstexas1914.org) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org) . Read the Awards Information Guide on pages 10 - 11 for procedures to submit specialized awards, where instructions are different.



## **2019 LONE STAR STATE CONFERENCE**

### **AWARDS REFERENCE GUIDE**

**OVERVIEW (APPLIES TO ALL CATEGORIES):** The award period covers January 1, 2018 to December 31, 2018. For all categories, complete award packages must be received by the cutoff date of **January 29, 2019** to qualify. NO EXCEPTIONS. Submissions must initially be sent by email using subject line *PBS TEXAS AWARDS* with all attachments to the Awards Committee Chair at [awards@pbstexas1914.org](mailto:awards@pbstexas1914.org) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org). Emailed entries that are submitted in the wrong category will not be transferred. On the day of the conference, participating chapters must present **one binder** to the Awards Committee that includes the material for each award category emailed by the deadline and organized so each program is separate and clearly marked. The complete binder will be a basis for considering Chapter of the Year entries. Binders will be returned to participating chapters after the State Conference to use in preparation for the Gulf Coast Region awards competition.

**BEST BIGGER AND BETTER BUSINESS PROGRAM:** Two awards, one Collegiate chapter and one Alumni chapter, will be presented for the overall Best Bigger and Better Business Program. Events listed within the awards package must comply with the International and Gulf Coast Regional Bigger and Better Business agenda. Packages must include **1).** A completed Awards Form, **2).** A 250 to 500 word letter that provides an overview of the chapter's program year, **3).** A list from Blu-Print of all 2018 Bigger and Better Business PIAs, and **4).** Supporting documents. Ideas for supporting documents include but are not limited to: photos, letters of commendation, and articles.

**BEST EDUCATION PROGRAM:** Two awards, one Collegiate chapter and one Alumni chapter, will be presented for the overall Best Education Program. Events listed within the awards package must comply with the International and Gulf Coast Regional Education agenda. Packages must include **1).** A completed Awards Form, **2).** A 250 to 500 word letter that provides an overview of the chapter's program year, **3).** A list from Blu-Print of all 2018 Education PIAs, and **4).** Supporting documents. Ideas for supporting documents include but are not limited to: photos, letters of commendation, and articles.

**BEST SOCIAL ACTION PROGRAM:** Two awards, one Collegiate chapter and one Alumni chapter, will be presented for the overall Best Social Action Program. Events listed within the awards package must comply with the International and Gulf Coast Regional Social Action agenda. Packages must include **1).** A completed Awards Form, **2).** A 250 to 500 word letter that provides an overview of the chapter's program year, **3).** A list from Blu-Print of all 2018 Social Action PIAs, and **4).** Supporting documents. Ideas for supporting documents include but are not limited to: photos, letters of commendation, and articles.

**BEST SIGMA BETA CLUB PROGRAM:** One Alumni chapter award will be presented for the overall Best Sigma Beta Club Program. Events listed within the awards package must comply with the International and Gulf Coast Regional Sigma Beta Club agenda. Packages must include **1).** A completed Awards Form, **2).** A 250 to 500 word letter that provides an overview of the chapter's program year, **3).** A list from Blu-Print of all 2018 Sigma Beta Club PIAs, and **4).** Supporting documents. Ideas for supporting documents include but are not limited to: photos, letters of commendation, and articles.

**BEST CHAPTER EVENT:** Two awards, one Collegiate chapter and one Alumni chapter, will be presented for the Best Chapter Event. Participating chapters can only submit one event for this category. Entries for this award DO NOT have to comply with one of the International and Gulf Coast Regional program agendas. Packages must include **1).** A completed Awards Form, **2).** A 250 to 500 word letter that provides an overview of the chapter's event, and **3).** Supporting documents. Ideas for supporting documents include but are not limited to: photos, letters of commendation, articles, agendas, and souvenir journals.

## AWARDS REFERENCE GUIDE CONTINUED

**CHAPTER OF THE YEAR:** Two awards, one Collegiate chapter and one Alumni chapter, will be presented for Chapter Of The Year. The awards package for this category will be comprised of each chapter program award category that was submitted by the deadline and must comply with the International and Gulf Coast Regional agenda. CHAPTERS ARE DISQUALIFIED FOR THIS AWARD IF AN ENTRY FOR AT LEAST ONE OF THE PROGRAM AWARD CATEGORIES WAS NOT SUBMITTED. Also, participating chapters are not automatically enrolled for this award. To be considered an Awards Form must be completed indicating entry. Packages must include **1).** A completed Awards Form indicating submission for Chapter Of The Year and **2).** A completed Chapter Assessment from Blu-Print.

### INDIVIDUAL AWARDS

**ADVISOR OF THE YEAR:** One Advisor Of The Year award will be presented to the candidate that demonstrated a thorough understanding of the role and performed above expectations as a collegiate chapter Advisor. Candidates must be financially active and submit the following: **1).** A completed Awards Form, **2).** A letter of recommendation signed by the Collegiate Chapter President, **3).** A letter of recommendation signed by the Alumni Chapter President, and **4).** A two (2) page essay personally typed by the award candidate on the topic The Importance Of A 21<sup>st</sup> Century Advisor.

**COLLEGIATE OF THE YEAR:** One Collegiate Of The Year award will be presented to the candidate that demonstrated excellence in academics, campus leadership, and dedication to the principles of Phi Beta Sigma Fraternity, Inc. Candidates must be financially active and submit the following: **1).** A completed Awards Form, **2).** An official transcript or letter certified by the Registrar verifying the candidates G.P.A. for the 2018 academic year being at or above 3.00 / 4.00, **3).** A letter of recommendation from the chapter Advisor, and **4).** A two (2) page essay personally typed by the award candidate on the topic Campus Leadership As A 21<sup>st</sup> Century Sigma.

**TEXAN OF THE YEAR:** This award will be given to the Texas Alumni or Collegiate member who in the past year demonstrated excellence in any one or a combination of the following categories: business success, community leadership, and / or volunteerism while upholding the principles of Phi Beta Sigma Fraternity, Inc. Candidates must currently be financially active. Chapters should submit their nomination by completing the Awards Form and including a letter of recommendation explaining why that member should be considered for the award. Along with the Awards Form and letter it is recommended that any supporting documentation is included, such as photos, letters of commendation, and newspaper articles. Submissions must be sent by email with the subject line *TEXAN OF THE YEAR AWARDS* with the Award Form, letter, and attachments to the attention: **Bro. RAMSEY COOPER** by the January 29, 2019 deadline at [state.director@pbstexas1914.org](mailto:state.director@pbstexas1914.org) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org) . **THIS IS THE ONLY AWARD SENT DIRECTLY TO THE STATE DIRECTOR FOR CONSIDERATION.**

**THE HERBERT L. STEVENS TRAILBLAZER AWARD:** (Please see the following Herbert L. Stevens Trailblazer Award insert on page 11 for complete details). The candidate's chapter must complete the Awards Form which requires a 250 to 500 word letter of recommendation signed by the chapter Secretary or President. Documentation to support the recommendation (i.e. prior awards, letters of commendation, articles, etc.) must be provided. Additionally, include two signed letters; one from a Sigma Brother and one from a non-Sigma confirming the candidate's impact on their lives' as a mentor. Send the Awards Form and all attachments to **Honorable Brother JOHNNIE YOUNG** at [johnnie.young@sbcglobal.net](mailto:johnnie.young@sbcglobal.net) with subject line *H.L. STEVENS AWARD* by the January 29, 2019 deadline. Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org) . **THE AWARD RECIPIENT WILL BE SELECTED BY A COMMITTEE OF THE PAST LONE STAR STATE DIRECTORS.**

**★★THE CUTOFF FOR ALL AWARD ENTRIES IS JANUARY 29, 2019★★**

## THE HERBERT L. STEVENS TRAILBLAZER AWARD

This award will recognize an outstanding Sigma man of today. It is named after a trailblazer who made a major impact for Sigma in the Lone Star State and on the fraternity as a whole, Bro. Herbert L. Stevens.

**BACKGROUND:** Bro. Herbert L. Stevens graduated from Howard University in 1914 and is recorded in Phi Beta Sigma history as the first graduate member to be initiated, on March 5, 1915. He then became the first man of Sigma to step foot in the state of Texas and, as a Wiley College Professor, led the efforts to charter Beta chapter on November 15, 1915. This made Phi Beta Sigma the first of the Divine Nine to establish a chapter presence south of Virginia and west of the Mississippi River. Stevens then recruited legendary Wiley College president Dr. Matthew W. Dogan who became the first college president to join a Divine Nine organization. While at Wiley, Bro. Stevens served as the third (1920) and the eight (1924) National Vice President of Phi Beta Sigma. He then moved to Huston College in Austin, Texas as their Acting Dean and helped charter Pi chapter (1926). While there he contributed to the establishment of Beta Beta Sigma chapter in San Antonio (1926), which was the first Alumni chapter to be chartered in Texas. Who's Who publications of his day record that he was also active in other organizations and involved in his church. Bro. Herbert L. Stevens was passionate about Phi Beta Sigma, made a difference in the lives of young men, and was an outstanding trailblazer.

**QUALIFICATIONS:** Herbert L. Stevens Trailblazer Award candidates will be scored on their demonstration of excellence in the following categories:

**1) LEADERSHIP**

Leadership roles and effectiveness of leadership influence (with or without titles). For offices held within the fraternity, community and career, what impact has been made?

**2) COMMUNITY SERVICE**

Community involvement that makes a noticeable difference is an important consideration. Results achieved in political, non-profit, and ministry work will be a plus.

**3) MENTORSHIP**

A trusted adviser who has demonstrated a passion for uplifting young men. One who is a model citizen, who has helped advance careers, and is an active role model.

**4) LONGEVITY OF FINANCIAL MEMBERSHIP IN PHI BETA SIGMA**

Must be currently financial and the number of years of cumulative financial status will earn additional points. More points are earned for advanced membership levels, such as Regional or National Life Member and Regional or National DSC Member.

**HOW TO SUBMIT:** The candidate's chapter must complete the Awards Form which requires a 250 to 500 word letter of recommendation signed by the chapter Secretary or President. Documentation to support the recommendation (i.e. prior awards, letters of commendation, articles, etc.) must be provided. Additionally, include two signed letters; one from a Sigma Brother and one from a non-Sigma confirming the candidate's impact on their lives' as a mentor. Send to Honorable Brother Johnnie Young at [johnnie.young@sbcglobal.net](mailto:johnnie.young@sbcglobal.net) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org)

The award recipient will be determined by a committee made up of the past State Directors of the Lone Star State.

## **HON. FRANK HAWKINS EDUCATIONAL SCHOLARSHIP** **For Undergraduate Brothers (\$1,000)**

Please type all information. The essay should be thoughtfully and clearly written, but succinct. The application will be rated on appearance, verifiability of information, clarity, and evidence of achievements. Incomplete applications will not be considered.

### **PERSONAL INFORMATION**

Name: \_\_\_\_\_ Membership #: \_\_\_\_\_

School Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **SCHOOL /PROFESSIONAL INFORMATION**

College/University: \_\_\_\_\_ Region: \_\_\_\_\_

G.P.A. \_\_\_\_\_ Major/Minor: \_\_\_\_\_ Classification: \_\_\_\_\_

Campus/Community Activities: (Include offices held, honors, and awards) \_\_\_\_\_

### **FRATERNAL INFORMATION**

Chapter: \_\_\_\_\_

Fraternal Activities: Attach additional information if necessary for all offices held, honors, and awards:

### **APPLICATION REQUIREMENTS**

- |   |   |
|---|---|
| (a) Official transcript or letter (certified by Registrar) verifying G.P.A. and classification* | (d) List any scholarship(s) received and the duration   |
| (b) Three (3) letters of recommendation**<br>(1) Personal source                                | (e) List involvement with national programs and special events  |
| (2) Institution source (College letterhead)   | (f) Essay about how you intend to use your education to make a great impact on your community and enhance Phi Beta Sigma Fraternity, Inc. |
| (c) Resume  |   |

\* All applicants must be Sigma Men in good standing, currently enrolled as an undergraduate student in an accredited school/program. Minimum G.P.A. 3.0/4.0 or equivalent.

\*\* All Brothers can provide an additional letter of recommendation from a Professional source in place of the letter from an Institutional source.

### **APPLICATION SUBMISSION**

Brother Bertran Bilton  
State Director of Education  
P.O. Box 37331 Houston, TX 77237  
Bro. Bilton (832) 438-4272/ Email: [bbilton1914@yahoo.com](mailto:bbilton1914@yahoo.com)  
**Submit all documentation on or before January 29, 2019**



## **HON. PAUL GRIFFIN LEADERSHIP SCHOLARSHIP** **For Graduate Brothers (\$1,000)**

Please type all information. The essay should be thoughtfully and clearly written, but succinct. The application will be rated on appearance, verifiability of information, clarity, and evidence of achievements. Incomplete applications will not be considered.

### **PERSONAL INFORMATION**

Name: \_\_\_\_\_ Membership #: \_\_\_\_\_  
School Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### **SCHOOL /PROFESSIONAL INFORMATION**

College/University: \_\_\_\_\_ Region: \_\_\_\_\_  
G.P.A. \_\_\_\_\_ Major/Minor: \_\_\_\_\_ Classification: \_\_\_\_\_  
Campus/Community Activities: (Include offices held, honors, and awards)  
\_\_\_\_\_

### **FRATERNAL INFORMATION**

Chapter: \_\_\_\_\_

Fraternal Activities: Attach additional information if necessary for all offices held, honors, and awards:  
\_\_\_\_\_

### **APPLICATION REQUIREMENTS**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>(a) Official transcript or letter (certified by Registrar) verifying G.P.A. and classification*</li> <li>(b) Three (3) letters of recommendation**               <ul style="list-style-type: none"> <li>(1) Personal source</li> <li>(2) Institution source (College letterhead)</li> </ul> </li> <li>(c) Resume</li> </ul> | <ul style="list-style-type: none"> <li>(d) List any scholarship(s) received and the duration</li> <li>(e) List involvement with national programs and special events</li> <li>(f) Essay describing the most recent educational program/initiative you and/or your chapter have presented and the impact that it had on the community and what future plans you have for improvement</li> </ul> |
|--|--|

\* All applicants must be Sigma Men in good standing, currently enrolled or newly admitted to a graduate/professional program. Minimum 3.0 GPA on a 4.0 scale

\*\* All Brothers can provide an additional letter of recommendation from a Professional source in place of the letter from an Institutional source.

### **APPLICATION SUBMISSION**

Brother Bertran Bilton  
State Director of Education  
P.O. Box 37331 Houston, TX 77237  
Bro. Bilton (832) 438-4272/ Email: [bbilton1914@yahoo.com](mailto:bbilton1914@yahoo.com)  
**Submit all documentation on or before January 29, 2019**

# **ADDITIONAL CONFERENCE FORMS**



**Constitution Change Form 15**

**Time & Place Form 16**

**Vendor Application 17**

LONE STAR STATE CONSTITUTION  
**CHANGE REQUEST FORM**

PHI BETA SIGMA FRATERNITY, INC.  
2019 LONE STAR STATE CONFERENCE  
FEBRUARY 8 – 9, 2019  
[University of Houston – Downtown](#)

I / We, of the \_\_\_\_\_ Chapter, wish to amend the Lone Star State Constitution or By-Laws.

**Please circle the appropriate number: (only one per form)**

1. Inserting “certain words” in a “specific” place within the “existing” text.
2. Deleting “certain words” from a “specific” place within the “existing” text.
3. Deleting “certain words” from a “specific” place within the “existing” text and in their place inserting “certain new words.”
4. Inserting a new paragraph (which does not now exist) between two existing paragraphs with the subsequent necessary renumbering.
5. Deleting an existing paragraph with the subsequent necessary renumbering.
6. Substituting an already existing paragraph with an entirely new paragraph.

**Current wording in the Constitution or By-Laws:**

Article \_\_\_\_\_, Section \_\_\_\_\_, Paragraph \_\_\_\_\_, subsection \_\_\_\_\_, states the following:

**Suggested changes to constitution or bylaws and its rationale:**

Please return this form and the above information professionally presented on a separate document as an attachment to be received no later than **January 8, 2019** with email subject line *CONSTITUTION CHANGE REQUEST* to:

[state.associate.director@pbstexas1914.org](mailto:state.associate.director@pbstexas1914.org) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org)

**Failure to adhere to the above deadline will result in your constitutional amendment being forfeited for this Conference.**

# TIME & PLACE FORM

PHI BETA SIGMA FRATERNITY, INC.  
2019 LONE STAR STATE CONFERENCE  
FEBRUARY 8 – 9, 2019  
University of Houston – Downtown

**PLEASE PRINT CLEARLY or TYPE**  
**(INCOMPLETE FORMS AND DOCUMENTS WILL NOT BE PROCESSED)**

Chapter Name/Location: \_\_\_\_\_

Chapter President \_\_\_\_\_

Chapter Address: \_\_\_\_\_  
City / State / Zip

Chapter Email Address: \_\_\_\_\_

Chapter Website: \_\_\_\_\_

Chapter Advisor (Collegiate only): \_\_\_\_\_  
Name Phone#

1. Are you an alumni chapter or collegiate chapter submitting to host a Lone Star State Conference?
  - a. Alumni Chapter
  - b. Collegiate Chapter
2. If you are a collegiate chapter submitting to host a State Conference, has your chapter advisor approved this submission?  Yes /  No
3. If you are submitting to host a State Conference, which year are you submitting for?
  - a. 2021 State Conference:  Primary  / Secondary
  - b. 2022 State Conference:  Primary  / Secondary
4. All interested chapters MUST submit a written request to host a State Conference. The request needs to include:
  - a. Submission Year
  - b. All Amenities that will support a conference
  - c. Letter of Support from Chapter President (Alumni Only)
  - d. Letter of Support from Chapter President and Chapter Advisor (Collegiate Only)

**★★THE CUTOFF FOR ENTRY IS JANUARY 29, 2019★★**

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Submissions must be sent via email with the subject line **PBS TIME/PLACE SUBMISSION** with this form and attachments to [conference.chair@pbstexas1914.org](mailto:conference.chair@pbstexas1914.org) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org) . An alternate method for submission is through the mail if all required documents are sent by the deadline to P.O. Box 37331 Houston, TX 77237.



# VENDOR APPLICATION FORM

PHI BETA SIGMA FRATERNITY, INC.  
2019 LONE STAR STATE CONFERENCE  
FEBRUARY 8 – 9, 2019  
University of Houston – Downtown

**PLEASE PRINT CLEARLY or TYPE:**

Business Name: \_\_\_\_\_

Owner/Primary Contact Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
City/ State/Zip

Business Website URL: \_\_\_\_\_

Phone Number : \_\_\_\_\_

- If selling Sigma paraphernalia, are you certified with Phi Beta Sigma? Yes / No /  N/A
- Will you need electricity for your booth? Yes / No
- Will you need assistance unloading and packing up? Yes / No
- Will you need Wi-Fi access? Yes / No
- Will you need a table? Yes / No

Emergency Contact Name and Number: \_\_\_\_\_

**Total Application Fees are \$150.00**  
**All monies MUST be received by February 1, 2019**

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- Vendor participation is subject to approval by Phi Beta Sigma of Texas and the Conference Venue.
- To mail registration, send registration form along with check or money order to Melvin Kaufman (attn.: 2019 Lone Star State Conference-Vendor) **Post Office Box 37331 Houston, TX 77237**. Make \$150 payable to **Phi Beta Sigma**.
- Registration can also be completed online at <https://2019-texas-sigmas.eventbrite.com>
- **CANCELLATION POLICY:** Requests for refunds must be made known in writing no later than **February 8, 2019**. Send cancellation requests by the cutoff date via email with subject line *VENDOR CANCELLATION* to Bro. Bresean Cockrell at [state.treasurer@pbstexas1914.org](mailto:state.treasurer@pbstexas1914.org) and Cc: [state.secretary@pbstexas1914.org](mailto:state.secretary@pbstexas1914.org)

1. I (we) understand that submittal of this application does not guarantee acceptance.
2. I (we) acknowledge that Phi Beta Sigma Fraternity, Inc. and the Conference Venue are not responsible for any accident or injury to life or to property in connection with this event.
3. I (we) the undersigned have read and agree to all of the above and will also adhere to the Conference Venue's vendor policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date